

Advocacy Network – Initial Action Plan

Objective	Evidence	Resources*	Target end date
1 Clarify vision for steering group and emerging network	Terms of reference agreed by Steering Group	None	Draft for July, decision August 04
2 Establish a stable base for Network Project Co-ordinator within Voluntary Sector for easy access	Moved into new office in VAWD complex at 21 King Street, Wakefield	Rent £1193.50pa + rates + utils	August 04
3 Develop a set of standards for advocacy in Wakefield District - and then get them agreed	Final draft standards available for public consultation Standards agreed by all stakeholders, including WDP	Advocacy books and copies of existing good practice guidance	1 September 04 1 January 05
4 Ensure that all stakeholders across Wakefield District are properly engaged in planning and developing the Network's activities	A wide range of groups will have been engaged, will have given feedback, and will want to attend stakeholder day in November and conference in February	Meeting rooms, handouts, flipcharts, etc.	Sep - Nov 04 Feb 05 And ongoing
5 To develop a clear analysis for current and potential advocacy provision	Report finalised and circulated	Feedback from engagement	December 04
6 Develop a strategy setting out options for the future of the Network - and then make decision on direction	Strategy circulated Direction agreed for business plan	Feedback from engagement	December 04 Dec 05/Jan 05
7 To identify and begin discussions with a range of potential funders of advocacy	Information available to Network members and funding plan developed for Network development	Support from CIB, VAWD, etc.	January 05
8 Develop a draft business plan	Business plan ready to take to conference	None	January 05
9 Organise Stakeholder Conference	Conference held	Room hire and catering	February 05

* All costs can be covered from the Base Budget, no capital resource implications at this stage, however as the project develops additional resource implications may be identified.